

# CERTIFICATE OF SUBSTANTIAL COMPLETION

**PROJECT:**

 (name, location)
 

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**TO: MONTANA DEPARTMENT OF ADMINISTRATION  
ARCHITECTURE AND ENGINEERING DIVISION  
1520 EAST SIXTH AVENUE  
HELENA MT 59620**

**ARCHITECT:**
**A/E#:**
**CONTRACTOR:**
**CONTRACT DATE:**
**DATE OF ISSUANCE:**
**PROJECT OR DESIGNATED PORTION SHALL INCLUDE:**

The work performed under this Contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as

which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

## Definition of Date of Substantial Completion

The Date of Substantial Completion of the Work or designated portion thereof is the Date certified by the Architect when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

A list of items to be completed or corrected, prepared by the Contractor and verified and amended by the Architect, is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of warranties for items on the attached list will be the date of final payment unless otherwise agreed to in writing.

 \_\_\_\_\_  
ARCHITECT

 \_\_\_\_\_  
BY

 \_\_\_\_\_  
DATE

The Contractor will complete or correct the Work on the list of items attached hereto within \_\_\_\_\_ days from the above Date of Substantial Completion.

 \_\_\_\_\_  
CONTRACTOR

 \_\_\_\_\_  
BY

 \_\_\_\_\_  
DATE

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at \_\_\_\_ (time) on \_\_\_\_\_ (date).

Montana Architecture and Engineering Division of the Department of Administration  
OWNER

 \_\_\_\_\_  
BY

 \_\_\_\_\_  
DATE

The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance will be as follows:

*(Note - Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage; Contractor shall secure consent of surety company, if any.)*